

# ***Function Information***

## **Room Hire & Entertainment**

You will receive FREE room hire for the night and you can supply your own DJ or band if you would like. Please be aware that guests will need to provide proof of age if asked and any minors must leave the premises by midnight.

## **Food**

We have a range of menu options to choose from. If you would like a sit down meal there is the regular A La Carte Menu or we can design a menu to suit your needs (eg 2 or 3 courses). For a more casual occasion we have both hot and cold platters to select from (attached). Please also see our 'Deposit Requirements'.

## **Drinks**

You may run a bar tab up to any amount you like and the full amount of this is payable on the night. We always recommend that you only have tap beer, house wine, champagne and soft drink on your bar tab. This makes it last a lot longer, although you may put spirits etc on it if you wish. Please note that it is our duty of care to always provide responsible service of alcohol and we do reserve the right to refuse service.

## **Decorations & Room Set Up**

You may decorate the room yourself on the day of function after lunch has finished being served. You may provide these yourself. The room may be set up any way you like. We like to recommend a few scattered tables with seating, a dance floor area; as well as tables for food, presents and the cake (where applicable).

## **Deposit Requirements**

### **Casual Functions:**

There is a set deposit of \$300 for all functions when you use our function room and meals aren't being purchased. This is payable as soon as the function date is booked. We may request you to pay this at an earlier stage if there is other interest for the same date. Your \$300 deposit may be used for paying the balance of any platters you have purchased, and for drinks charged to your bar tab if applicable. All bar tabs and platters must be paid for on the night of the function by cash or we do offer EFTPOS facilities. Please note that we do not accept Diners Club. We do not issue accounts.

If you have any queries please feel free to call me on 8447 2400 or send an email to [info@newmarkethotelptadel.com.au](mailto:info@newmarkethotelptadel.com.au).

Kind Regards

Rebecca Kade  
Function Coordinator